



SOUTH HEIDELBERG TOWNSHIP

BOARD OF SUPERVISORS

GENERAL BUSINESS MEETING – 2/28/2023

1. Call to Order and Pledge of Allegiance by Chairman Byrne.

MEETING MINUTES

2. Approve Board of Supervisors Meeting Minutes of the
 - January 3, 2023 Re-Organization and General Business Meeting

PUBLIC COMMENT

3. Receive Public Comment

NEW BUSINESS

GENERAL BUSINESS

4. **Tommy's Car Wash Preliminary/Final Plan.** Action regarding Preliminary/Final Land Development plan for Tommy's Car Wash relating to a 5,315 square foot single tunnel car wash with drive-thru lanes proposed on Lot #3 of the Members First Subdivision.
5. **Walters Avenue Grant Submission.** Action to authorize Township Manager Sean McKee to submit grant in the amount of \$550,000 for the Walters Avenue Bridge Replacement. The project will involve removal of existing bridge and replacement.
6. **Memo of Understanding: Kelly Time.** Action to authorize signature of Mem of Understanding between South Heidelberg Township and the South Heidelberg Township Police Officer's Association regarding "Kelly" time.
7. **Joint Municipal Emergency Management Coordinator Resolution.** Action regarding Resolution 11-2023 which authorizes South Heidelberg Township to enter into a Joint Municipal Emergency Management Coordinator Cooperation Agreement.
8. **Members First Escrow Release #2.** Action to authorize Escrow Release relating to the Members First Subdivision in the amount of \$125,964 which leaves a remaining escrow balance of \$20,006 to be retained. Township Engineer has recommended via a February 23, 2023 review letter.
9. **Police Hire.** Action to hire Darren Dougherty as a full-time police officer, conditional upon sufficient background check, psychological testing and medical evaluation, subject to a one-year probationary period, and this hire is based on the South Heidelberg Township Police Department providing police coverage to the Heidelberg Township, and the Boroughs of Robesonia and Wernersville.
10. **Chief of Police Appointment.** Action to appoint South Heidelberg Township Police Officer J. Matthew Hook to the position of South Heidelberg Township Chief of Police.
11. **Chief of Police Contract.** Action to authorize signature of employment contract between South Heidelberg Township and Police Chief J. Matthew Hook. The contract is a 5 year contract beginning on 2/28/2023.
12. **Chief of Police Salary Resolution.** Action regarding Resolution 12-2023 which fixes the annual salary of the South Heidelberg Township Police Chief at \$120,000.

TOWNSHIP REPORTS

13. Receive the following Reports:

- Recreation Board
- Western Berks Fire
- Township Manager
- Public Works Manager
- Police Chief
- Township Engineer
- Township Solicitor

TREASURER'S REPORT

14. Receive and Accept Township Treasurer's Report.

PAYMENT OF BILLS

15. Authorize payment of bills dated February 28, 2023 and ratify, confirm and approve payment of bills paid since January 3, 2023 including procurement card purchases for January.

PUBLIC COMMENT

16. Receive Public Comment

17. Adjournment