



SOUTH HEIDELBERG TOWNSHIP

BOARD OF SUPERVISORS

GENERAL BUSINESS MEETING – 3/23/2021

1. Call to Order and Pledge of Allegiance by Chairman Byrne.

ANNOUNCEMENTS

2. The meeting is being audio recorded to ensure accuracy of documenting meeting minutes.

Meeting Minutes

3. Approve Board of Supervisors Meeting Minutes of the:
 - February 16th, 2021 Board of Supervisors Workshop Meeting
 - February 23rd, 2021 Board of Supervisors Workshop Meeting

PUBLIC COMMENT

4. Receive Public Comment

NEW BUSINESS

GENERAL BUSINESS

5. **Crave Café Land Development Waiver.** Action to approve waiver of land development request made by Rosario Marchio relating to the Crave Café property located at 4600 Penn Avenue, Sinking Spring PA 19608. Mr. Marchio is requested to waive regarding a replacement of an existing “ice cream shed” with a pole building measure 16’ x 20’ and at an area on an existing concrete patio measuring 20’ x 20’. The request has been reviewed by Kraft Code Services and Kraft Engineering with a grant of waiver requiring Mr. Marchio to follow any building permitting and zoning requirements.
6. **Caron Foundation Building #1100 Land Development Waiver.** Action to approve waiver of land development request issued by Caron Foundation Engineer Stackhouse Bensinger. Caron is proposing site modifications to Building #1100 located along N. Galen Hall Road with the project consisting of mostly interior building modifications but also includes the addition of a small vestibule area of approximately 420 square feet along with some site alterations (utility relocation, parking spaces, raised planters, stairs, etc). The waiver requested the plan be reviewed as a Drainage or Engineering Plan instead.
7. **2022 Freightliner Purchase.** Action to approve purchase of 2022 Freightliner Plow Truck from Berman Freightliner at a total cost of \$185,676.00 to be financed via an installment lease to own at yearly lease cost of \$39,925.85 for 5 years with a \$1 buyout at the end of the lease.
8. **Health Reimbursement Account/Flexible Spending Account Administration.** Action to authorize Township Manager Sean McKee to enter into agreement with BENECON Services relating to the administration of the Township’s Uniformed and Non-Uniformed Health Reimbursement Accounts and establish Flexible Spending Accounts for employees at a cost of \$4 per employee.
9. **Health Reimbursement Account Non-Uniformed Change.** Action to authorize Township Manager Sean McKee to update Township Healthcare Compliance Document relating to the Non Uniformed Health Reimbursement Account to reflect payment towards deductible by

Township of \$1,000 (single) and \$2,000 (family). Change would also include yearly Health Reimbursement of \$1,600 per year per employee with maximum rollover up to \$5,000.

NEW BUSINESS

GENERAL BUSINESS

10. **Memo of Understanding.** Action to approve a Memo of Understanding between the South Heidelberg Township Police Association and South Heidelberg Township relating to changes to the Uniformed Health Plan.

TOWNSHIP REPORTS

11. Receive the following Reports:

- | | | |
|-----------------------------------|------------------------|---------------------------|
| - Recreation Board | - Township Manager | - Township Engineer |
| - Western Berks
Fire/Ambulance | - Public Works Manager | - Township Solicitor |
| | - Police Chief | - Wernersville
Library |

TREASURER'S REPORT

12. Receive and Accept Township Treasurer's Report.

PAYMENT OF BILLS

13. Authorize payment of bills dated March 23, 2021 and ratify, confirm and approve payment of bills paid since February 23, 2021 including procurement card purchases for February 2021.

PUBLIC COMMENT

14. Receive Public Comment

15. Adjournment