



SOUTH HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS GENERAL BUSINESS MEETING – 2-23-2021

CALL TO ORDER/PLEDGE

The Board of Supervisors of the Township of South Heidelberg met at the Municipal Building for the monthly general business meeting. The meeting was called to order by Chairman Byrne at 7:00 PM, on February 23rd, 2021 followed by the Pledge of Allegiance to the Flag.

MEETING ATTENDEES

BOARD OF SUPERVISORS

Chairman, Thomas R. Byrne
Vice Chairman, John N. Musante
Secretary, Tiffany L. Billingsley

TOWNSHIP STAFF & ADVISORS

Township Manager, Sean A. McKee
Police Chief, Leon J. Grim
Public Works Manager, Bill Lanza
Township Solicitor, Andrew George, Esq.
Township Engineer, Gary Kraft

ANNOUNCEMENTS

Meeting Audio Recording. Mr. Byrne announced that the meeting is being audio recorded to ensure accuracy of documenting meeting minutes.

MEETING MINUTE APPROVAL

A motion was made by Mrs. Billingsley, seconded by Mr. Musante and carried unanimously by the Board to approve the meeting minutes of the Board of January 4th, 2021 Board of Supervisors Re-Organization-General Business Meeting

PUBLIC COMMENT

No Public Comment.

NEW BUSINESS

Richard J. Caron Foundation -No 2 – Final Letter of Credit Release. A motion was made by Mr. Musante, seconded by Mrs. Billingsley and carried unanimously by the Board to approve Release No. 2 – Final Release relating to Letter of Credit No 9600450759-00007 in the amount of \$47,322.78 relating to the Richard J. Caron Foundation. This release was reviewed by the Township Engineer.

Richard J. Caron Foundation – No. 1 – Final Letter of Credit Release. A motion was made by Mr. Musante, seconded by Mrs. Billingsley and carried unanimously by the Board to approve Release No 1 – Final Release relating to Letter of Credit No 9600450759-90005 in the amount of \$113,113.00. This letter of credit is being replaced by Letter of Credit 295 in the same amount \$113,113.00.

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NEW BUSINESS

Industrial Park Lot 11 Preliminary Subdivision and Land Development Plan Waivers. A motion was made by Mr. Musante, seconded by Mr. Byrne and carried unanimously by the Board to grant requested waivers of the subdivision and land development ordinance. Waivers requested are as follow: Section 506.1 requiring plan scale to be 1" = 50', Section 818 requiring a traffic impact study, Section 819.2 requiring Utility Impact Study, Section 819.3 requiring a Recreation Impact Study, 819.5 requiring an Environmental Study, section 819.6 requiring a Hydrogeological Impact Study, Section 902.4 requiring a curb along the frontage of Corporate Drive, Section 902.5 requiring sidewalk along the frontage of Corporate Drive. The South Heidelberg Township Planning Commission recommended approval of the requested waivers at its January 5, 2021 meeting.

Industrial Park Lot 11 Preliminary Subdivision & Land Development. A motion was made by Mr. Musante, seconded by Mrs. Billingsley and carried unanimously by the Board to approve Preliminary Subdivision and Land Development plan conditions upon meeting the requirements of the Engineer's Review Letter dated December 31, 2020. The plan was submitted by L&U Reality for Lot 11 of the Industrial Park located on Corporate Blvd. The site is located along the northern side of the cul-de-sac on Corporate Drive. The plan proposed a subdivision of the existing lot 11 into two (2) resultant lots, and an 84,000 square foot office/warehouse on lot 11A. The South Heidelberg Township Planning Commission recommended conditional plan approval based at its January 5, 2021 meeting.

Sittler's Golf Land Development Waiver. A motion was made by Mr. Musante, seconded by Mrs. Billingsley and carried unanimously by the Board to approve a waiver from the formal land development process conditions upon meeting all applicable zoning and stormwater management permissions and requirements and any meeting all other applicable permitting requirements.

2021 Road Paving Projects. A motion was made by Mr. Musante, seconded by Mrs. Billingsley and carried unanimously by the Board to accept all bids and award Pennsy Supply, Inc as the lowest responsible bidder for the 2021 South Heidelberg Township Road Paving Projects at a total bid amount of \$399,681.40 which includes work to be conducted on the following roadways:

- **Hill Road (from Wernersville Boro Line to N. Galen Hall Road).** Base repair/ overlay.
- **Hill Road (from N. Galen Hall Road to Preston Road).** Base repair/overlay.
- **Belle Alto Road (from Hill Road to Sawmill Road).** Base repair/overlay
- **Homestead Lane (from Sportsman Road to Five Point Road).** Overlay
- **Deer Path Road (from Homestead Lane to end).** Overlay
- **Weaver Road (from Belle Alto to end).** Base repair /Overlay
- **Horseshoe Drive (from Weaver Road to Weaver Road).** Overlay
- **Laurel Ridge Road (from S. Galen Hall Rd to Twp Line).** Base repair
- **Sportsman Road (from Texter Mtn Rad to Twp Line).** Base Repair

Social Security Administration Resolution. A motion was made by Mrs. Billingsley, seconded by Mr. Byrne and carried unanimously by the Board to adopt Resolution 12-2021, relating to the official process of a referendum and error modification to admit full-time police officers into Social Security. The resolution allows the Township to proceed with the process which would also allow full-time police officers to opt out of participation in social security.

NEW BUSINESS

Exchange Zone Resolution. A motion was made by Mrs. Billingsley, seconded by Mr. Musante and carried unanimously by the Board to adopt Resolution 13-2021, relating to the establishment of an "Exchange Zone" established at the South Heidelberg Township Municipal Building located at 555A Mountain Home Road. The Exchange Zone is designated for the purpose of providing an area for citizens to conduct private transactions from online marketplaces/internet purchases as well as child custody exchanges at a designated and marked area of the parking lot of the Township Building. This area is monitored 24/7 by video camera.

Police Chief Salary Amendment Resolution. A motion was made by Mrs. Byrne, seconded by Mrs. Billingsley and carried unanimously by the Board to adopt Resolution 14-2021 which amends the salary of the Police Chief to \$121,612.50, effective 1/6/2021.

2021 Police Interceptor Lease to Purchase. . A motion was made by Mr. Byrne, seconded by Mr. Musante and carried unanimously by the Board to approve the lease to purchase from Manderbach Ford of a 2021 Ford Police Interceptor AWD via COSTARS contract at the total price of \$47,188.80 with a 3 year annual lease through Ford Credit Municipal Finance at \$16,793.34 per year with a \$1 buyout at the end of the three year term.

Pension Asset Allocation. A motion was made by Mrs. Billingsley, seconded by Mr. Byrne and carried unanimously by the Board to approve change to pension asset allocation target to 65% equity (from 60%) and 35% fixed income (from 40%) as a follow-up to February 16, 2021 pension presentation by Conrad Siegel.

Public Works Full Time Advertisement. . A motion was made by Mr. Musante, seconded by Mrs. Billingsley and carried unanimously by the Board to authorize Township Manager Sean McKee to advertise for the open position of Public Works Laborer Full Time.

RECREATION BOARD

Mrs. Billingsley provided an update that the Recreation Board to include the Spotlight and upcoming Easter activities planned by the Recreation Board. Mr. McKee stated that he had also begun discussions with Angela Wright concerning the organization of the 2021 Playground Program.

WESTERN BERKS FIRE DEPARTMENT

Fire Chief Jared Renshaw provided his report to the Board.

TOWNSHIP MANAGER

Mr. McKee referenced his monthly report and stated he had no further details to cover from his report.

PUBLIC WORKS MANAGER

Mr. Lanza referenced his monthly report and asked the Board if there were any questions from his report.

POLICE REPORT

Chief Grim referenced his monthly police report and had nothing further to report.

TOWNSHIP ENGINEER REPORT

Mr. Kraft referenced his monthly report and had nothing further to report.

TOWNSHIP SOLICITOR REPORT

Mr. George referenced his monthly report and had nothing further to report or action to be taken.

TOWNSHIP TREASURER'S REPORT

A motion was made by Mrs. Billingsley seconded by Mr. Musante and carried unanimously by the Board to receive and accept the Township Treasurer's Report.

BILL PAYMENT AUTHORIZATION.

A motion was made by Mrs. Billingsley seconded by Mr. Musante and carried unanimously by the Board to Authorize payment of bills dated February 23, 2021 and ratify, confirm and approve payment of bills paid since January 4, 2021 including procurement card purchases for January 2021.

PUBLIC COMMENT

No Public Comment.

ADJOURNMENT

A motion was made by Mrs. Billingsley, seconded by Mr. Musante and carried unanimously by the Board to adjourn the meeting at 7:50 PM.


Tiffany L. Billingsley, Secretary/Treasurer