



SOUTH HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS GENERAL BUSINESS MEETING – 3-23-2021

CALL TO ORDER/PLEDGE

The Board of Supervisors of the Township of South Heidelberg met at the Municipal Building for the monthly general business meeting. The meeting was called to order by Chairman Byrne at 7:00 PM, on March 23rd, 2021 followed by the Pledge of Allegiance to the Flag.

MEETING ATTENDEES

BOARD OF SUPERVISORS

Chairman, Thomas R. Byrne
Vice Chairman, John N. Musante
Secretary, Tiffany L. Billingsley

TOWNSHIP STAFF & ADVISORS

Township Manager, Sean A. McKee
Police Chief, Leon J. Grim
Public Works Manager, Bill Lanza
Township Solicitor, Andrew George, Esq.
Township Engineer, Scott Anderson

ANNOUNCEMENTS

Meeting Audio Recording. Mr. Byrne announced that the meeting is being audio recorded to ensure accuracy of documenting meeting minutes.

MEETING MINUTE APPROVAL

A motion was made by Mr. Byrne, seconded by Mr. Musante and carried unanimously by the Board to approve the meeting minutes of the February 16th, 2021 Board of Supervisors Workshop Meeting and the February 23, 2021 Board of Supervisors General Business Meeting.

PUBLIC COMMENT

Mrs. Showalter, RE: Wernersville Public Library. Mrs. Showalter addressed the Board with updates regarding the Wernersville Public Library. Mrs. Showalter stated the library will be participating in the egg hunt with crafts and science projects that the library will be setting up as part of the event. Mrs. Showalter also asked about having information about the library in the upcoming newsletter. Mr. McKee stated that the newsletter is set to be delivered to citizens in April and any information could be sent to him to include in the newsletter. Mrs. Billingsley and the Board expressed appreciate to the Library for participating in the upcoming recreational events.

NEW BUSINESS

Crave Café Land Development Waiver. A motion was made by Mr. Musante, seconded by Mrs. Billingsley and carried unanimously by the Board to approve waiver of land development request made by Rosario Marchio relating to the Crave Café property located at 4600 Penn Avenue, Sinking Spring PA 19608. Mr. Marchio is requested to waive regarding a replacement of an existing “ice cream shed” with a pole building measure 16’ x 20’ and at an area on an existing concrete patio measuring 20’ x 20’. The request has been reviewed by Kraft Code Services and Kraft Engineering with a grant of waiver requiring Mr. Marchio to follow any building permitting and zoning requirements.

NEW BUSINESS

Caron Foundation Building #1100 Land Development Waiver. A motion was made by Mrs. Billingsley, seconded by Mr. Musante and carried unanimously by the Board to approve waiver of land development request issued by Caron Foundation Engineer Stackhouse Bensinger. Caron is proposing site modifications to Building #1100 located along N. Galen Hall Road with the project consisting of mostly interior building modifications but also includes the addition of a small vestibule area of approximately 420 square feet along with some site alterations (utility relocation, parking spaces, raised planters, stairs, etc). The waiver requested the plan be reviewed as a Drainage or Engineering Plan instead.

2022 Freightliner Purchase. A motion was made by Mr. Byrne, seconded by Mr. Musante and carried unanimously by the Board to approve purchase of 2022 Freightliner Plow Truck from Berman Freightliner at a total cost of \$185,676.00 to be financed via an installment lease to own at yearly lease cost of \$33,701 for 6 years with a \$1 buyout at the end of the lease.

Health Reimbursement Account/Flexible Spending Account Administration. A motion was made by Mrs. Billingsley, seconded by Mr. Musante and carried unanimously by the Board to authorize Township Manager Sean McKee to enter into agreement with BENECON Services relating to the administration of the Township's Uniformed and Non-Uniformed Health Reimbursement Accounts and establish Flexible Spending Accounts for employees at a cost of \$4 per employee.

Health Reimbursement Account Non-Uniformed Change. A motion was made by Mr. Musante, seconded by Mrs. Billingsley and carried unanimously by the Board to authorize Township Manager Sean McKee to update Township Healthcare Compliance Document relating to the Non-Uniformed Health Reimbursement Account to reflect payment towards deductible by Township of \$1,000 (single) and \$2,000 (family). Change would also include yearly Health Reimbursement of \$1,600 per year per employee with maximum rollover up to \$5,000.

RECREATION BOARD

Mrs. Billingsley provided an update that the Recreation Board to include the Spotlight and upcoming Easter activities planned by the Recreation Board. Mr. McKee stated that he had also begun discussions with Angela Wright concerning the organization of the 2021 Playground Program.

WESTERN BERKS FIRE DEPARTMENT

Fire Chief Jared Renshaw was not present. The Board received his report via email and had no questions.

TOWNSHIP MANAGER

Mr. McKee referenced his monthly report and briefly discussed the American Rescue Act and funding resulting from that act. Mr. McKee mentioned that further guidance will be issued by the Treasury Department on uses of funds and following that guidance the Board could discuss the strategy for acceptable use of the distributed funds. Mr. McKee also discussed revenue losses to include tax revenue as well as liquid fuels revenue losses that would qualify for reimbursement based on current advisement on fund spending.

PUBLIC WORKS MANAGER

Mr. Lanza referenced his monthly report. Mr. Lanza discussed the Organic Waste Site and a proposed area to place a structure to house the Wheel Loader acquired through the DEP 902 Grant. Mr. Lanza and asked the Board if there were any questions from his report.

POLICE REPORT

Chief Grim referenced his monthly police report. Chief Grim noted the audit from the PA State Police was completed and the audit was passed. Chief Grim also stated that the PD has received recognition from LEXIPOL in the form of an award for policy management and training on policies.

TOWNSHIP ENGINEER REPORT

Mr. Anderson referenced his monthly report. Mr. Anderson stated that Members First will be wrapping up the site blasting in the next couple weeks. Mr. Anderson stated the pipe issue is being handled by Members First and the property owner in Lower Heidelberg Township. Mr. Anderson also referenced plans that have been submitted for Starbucks at the Members First site as well as the Prime Wellness Expansion. Mr. Anderson had nothing further to report.

TOWNSHIP SOLICITOR REPORT

Mr. George referenced his monthly report. Mr. George stated the deed of dedication relating to the South Heidelberg Industrial Park is being finalized and will be ready for action by the Board by Resolution in the April meeting. Mr. George had nothing further to report or action to be taken.

TOWNSHIP TREASURER'S REPORT

A motion was made by Mrs. Billingsley seconded by Mr. Musante and carried unanimously by the Board to receive and accept the Township Treasurer's Report.

BILL PAYMENT AUTHORIZATION.

A motion was made by Mrs. Billingsley seconded by Mr. Musante and carried unanimously by the Board to Authorize payment of bills dated March 23, 2021 and ratify, confirm and approve payment of bills paid since February 23, 2021 including procurement card purchases for February 2021.

PUBLIC COMMENT

No Public Comment.

SOUTH MOUNTAIN PLAYGROUND PARK RENOVATION DISCUSSION

Recreation Coordinator Angela Wright was present to discuss the recreation events and calendar of events of the year. Mrs. Wright discussed quotes that have been gathered regarding lighting and electrical work at the park. Mrs. Wright also discussed the overall budget breakdown and her recommendation to have the lighting and electrical work to be done due to safety as well as the ability to do more evening recreational events. Mrs. Wright explained where the lighting would be updated on the various polls and parking lot areas. The Board discussed the quotes and where the funding would come from to pay for the proposal gathered by Mrs. Wright.

A motion was made by Mr. Musante, seconded by Mr. Billingsley and carried unanimously by the Board to approve the quote from Austin Electric regarding lighting and electrical improvements to the South Mountain Park in the amount of \$10,203.55.

RECESS

A motion was made by Mr. Byrne, seconded by Mr. Musante and carried unanimously by the Board to recess the meeting for the purposes of an Executive Session to discuss a personnel issue. The meeting was recessed at 8:31 PM

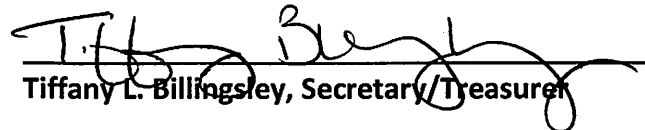
RECONVENE

A motion was made by Mr. Byrne, seconded by Mrs. Billingsley and carried unanimously by the Board to reconvene the meeting of the Board of Supervisors following an Executive Session. The meeting was reconvened at 9:05 PM

FULL TIME OFFICER HIRE – RON MOHL. A motion was made by Mr. Byrne, seconded by Mrs. Billingsley and carried unanimously by the Board to hire Ronald Mohl as a full-time police officer at the level of Police Officer Class 2, subject to a one-year probationary period, and this hire is based on the South Heidelberg Township Police Department providing police coverage to the Boroughs of Robesonia and Wernersville as well as Heidelberg Township from 2020 through 2022

ADJOURNMENT

A motion was made by Mrs. Billingsley, seconded by Mr. Musante and carried unanimously by the Board to adjourn the meeting at 9:09 PM.



Tiffany L. Billingsley, Secretary/Treasurer