



SOUTH HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS GENERAL BUSINESS MEETING – 3-28-2023

CALL TO ORDER/PLEDGE

The Board of Supervisors of the Township of South Heidelberg met at the Municipal Building for the monthly general business meeting. The meeting was called to order by Chairman Byrne at 7:00 PM, on March 28th 2023 followed by the Pledge of Allegiance to the Flag.

MEETING ATTENDEES

BOARD OF SUPERVISORS

Chairman, Thomas R. Byrne
Vice Chairman, John N. Musante

TOWNSHIP STAFF & ADVISORS

Township Manager, Sean A. McKee
Acting Police Chief, J. Matthew Hook
Public Works Manager, Bill Lanza
Township Solicitor, Andrew George, Esq.
Township Engineer, Scott Anderson

MEETING MINUTE APPROVAL

A motion was made by Mr. Byrne, seconded by Mr. Musante and carried unanimously by the Board to approve the meeting minutes of the Board for the February 21, 2023 Workshop & General Business Meeting and the February 28, 2023 General Business Meeting.

ANNOUNCEMENTS

Richard C. Trostle Intermunicipal Cooperation Award. Township Manager McKee read the following: On Thursday March 16, 2023 as part of the Albright Center for Excellence in Local Government's 15th Annual Municipal Officials Dinner, Chairman Tom Byrne received the Richard C. Trostle Intergovernmental Cooperation Award for his work relating to Police Services provided to Robesonia Borough, Wernersville Borough, Heidelberg Township and the Conrad Weiser School District. The Award is presented annually to the elected official who successfully demonstrates an outstanding commitment to bringing about cooperation among communities.

PUBLIC COMMENT

No Public Comment.

NEW BUSINESS

Popeye's – Lot 5 Members Waivers. A motion was made by Mr. Musante, seconded by Mr. Byrne and carried unanimously by the Board to approve a waiver from Section 502.1 to allow for a combined Preliminary/Final Plan. The Planning Commission recommended approval at its March 7, 2023 meeting.

Popeye's – Lot 5 Members First Preliminary/Final Plan. A motion was made by Mr. Musante, seconded by Mr. Byrne and carried unanimously by the Board to approve the Preliminary/Final Land Development plan for Popeye's relating to a 1,997 square foot building with a single lane drive thru Popeye's restaurant. Any approval would be conditioned upon meeting the requirements of the Engineer's review letter dated March 6, 2023. The Planning Commission recommended approval at its March 7, 2023 meeting.

SG America Escrow Release No. 1. A motion was made by Mr. Byrne, seconded by Mr. Musante and carried unanimously by the Board to authorize escrow release No. 1 relating to SG America in the amount of \$182,542.50 leaving the remaining balance of \$170,771.10. Release is based on Engineer's Review letter dated March 16, 2023.

2023 Road Work Bid Acceptance. A motion was made by Mr. Musante, seconded by Mr. Byrne and carried unanimously by the Board to receive all bids relating to the 2023 Roadwork Projects.

2023 Road Work Bid Award. A motion was made by Mr. Musante, seconded by Mr. Byrne and carried unanimously by the Board to award the 2023 Roadwork Project to the lowest responsible bidder, H&K Group for the total alternate bid amount of \$647,384.09. The bid is for Base Repair & Paving on Sportsman Road to include the portion of West Cocalico Township (paid by West Cocalico Township) and base repair on sections of Hospital Road & Furnace Road. The total cost of the bid for South Heidelberg Township is \$492,242.51.

Police Officer Resignation. A motion was made by Mr. Byrne, seconded by Mr. Musante and carried unanimously by the Board to accept the resignation of South Heidelberg Township Police Officer Jeb Cooper, effective March 5, 2023.

South Heidelberg Police Department Tow Contract Renewal. No action was taken to authorize renewal of the contract as the contract revisions had not been completed for the meeting.

TOWNSHIP MANAGER

Mr. McKee referenced his monthly report and stated he had no further details to cover from his report.

PUBLIC WORKS MANAGER

Mr. Lanza referenced his monthly report and asked the Board if there were any questions from his report.

POLICE REPORT

Chief Hook referenced his monthly police report and had nothing further to report.

TOWNSHIP ENGINEER REPORT

Mr. Anderson referenced his monthly report and had nothing further to report.

TOWNSHIP SOLICITOR REPORT

Mr. George referenced his monthly report and had nothing further to report or action to be taken.

WERNERSVILLE PUBLIC LIBRARY REPORT

Mr. Byrne stated that with the resignation of the Library Director there was not report this month.

TOWNSHIP TREASURER'S REPORT

A motion was made by Mr. Byrne seconded by Mr. Musante and carried unanimously by the Board to receive and accept the Township Treasurer's Report.

BILL PAYMENT AUTHORIZATION.

A motion was made by Mr. Musante seconded by Mr. Byrne and carried unanimously by the Board to Authorize payment of bills dated March 28, 2023 and ratify, confirm and approve payment of bills paid since February 28, 2023 including procurement card purchases for February 2023.

PUBLIC COMMENT

Nancy Welsh RE: Point Road Issue. Ms. Welsh addressed the Board regarding the concerns of a citizen living on Point Road near her home. Ms. Welsh stated the individual has caused issues repeatedly including hearing firing of what sounds like guns and a recent fire at his property. Chief Hook stated that several actions have been taken in the past relating to this individual including having a mental health evaluation. However, the agencies involved in that evaluation did not deem the individual a threat to public safety. Chief Hook stated that if Ms. Welsh experiences and has issues she should call 911 and the PD will respond.

RECESS

Chairman Byrne stated that the Board would recess to an Executive Session to discuss a personnel matter that may require action. A motion was made by Mr. Byrne, seconded by Mr. Musante and carried unanimously to recess the meeting at 7:46pm.

RECONVENE

A motion was made by Mr. Byrne, seconded by Mr. Musante and carried unanimously by the Board to reconvene the meeting at 8:57PM

Officer Cruz Hire. A motion was made by Mr. Byrne, seconded by Mr. Musante to hire Officer Andrew Cruz as a full-time police officer class II, conditional upon sufficient background check, psychological testing and medical evaluation, subject to a one-year probationary period, and this hire is based on the South Heidelberg Township Police Department providing police coverage to the Heidelberg Township, and the Boroughs of Robesonia and Wernersville which includes change to police officer class I upon successful completion of one-year probationary period as Officer Cruz has 3 years of current police experience with New Holland PD.

Officer Hackney Hire. A motion was made by Mr. Byrne, seconded by Mr. Musante to hire Officer Kyle Hackney as a full-time police officer class II, conditional upon sufficient background check, psychological testing and medical evaluation, subject to a one-year probationary period, and this hire is based on the South Heidelberg Township Police Department providing police coverage to the Heidelberg Township, and the Boroughs of Robesonia and Wernersville which includes change to police officer class I upon successful completion of one-year probationary period as Officer Hackney has 3 years of current police experience with New Holland PD.

ADJOURNMENT

A motion to adjourn at 8:59pm was made by Mr. Byrne seconded Mr. Musante and carried unanimously by the Board.


Tiffany L. Billingsley, Secretary/Treasurer