



SOUTH HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS GENERAL BUSINESS MEETING – 4-27-2021

CALL TO ORDER/PLEDGE

The Board of Supervisors of the Township of South Heidelberg met at the Municipal Building for the monthly general business meeting. The meeting was called to order by Chairman Byrne at 7:00 PM, on March 23rd, 2021 followed by the Pledge of Allegiance to the Flag.

MEETING ATTENDEES

BOARD OF SUPERVISORS

Chairman, Thomas R. Byrne
Vice Chairman, John N. Musante
Secretary, Tiffany L. Billingsley

TOWNSHIP STAFF & ADVISORS

Township Manager, Sean A. McKee
Police Chief, Leon J. Grim
Public Works Manager, Bill Lanza
Township Solicitor, Andrew George, Esq.
Township Engineer, Scott Anderson

ANNOUNCEMENTS

Meeting Audio Recording. Mr. Byrne announced that the meeting is being audio recorded to ensure accuracy of documenting meeting minutes.

MEETING MINUTE APPROVAL

A motion was made by Mr. Byrne, seconded by Mr. Musante and carried unanimously by the Board to approve the meeting minutes of the March 16, 2020 Board of Supervisors Workshop Meeting and the March 23, 2021 Board of Supervisors General Business Meeting.

PUBLIC COMMENT

Mr. Hartman – RE: Burning. Mr. Hartman joined via Zoom call and stated he has several brush piles on his farm located in the Township and would like to burn those piles. Mr. Hartman stated that he has been in the process of cleaning up his farm and removing brush and materials and stated the land was previously leased and not maintained. Mr. McKee stated that the Township would research the ability for a farm/right to farm burn to be allowed and that he would contact Mr. Hartman with the results of his findings.

NEW BUSINESS

South Heidelberg Police Department Recognition – Lifesaving Efforts. Members of the Reading hospital were present to recognize Officer Bryan Baxter and Corporal Kyle Patton for their lifesaving methods used during a motorcycle crash in the Borough of Wernersville. Jennifer Barney and Anthony Martin from the Reading Hospital Trauma and Emergency Department was present to award a “Stop the Bleed” plaque to the Offices. Chief Grim accepted the plaque on behalf of the department and thanked Mr. Barney and Mr. Martin for the award and for providing the Stop the Bleed training which involves proper use of a tourniquet which was used as part of the motorcycle accident by Corporal Patton and Officer Baxter.

Stop the Bleed is a free training that focuses on how to apply pressure, pack a wound, and place a tourniquet.

NEW BUSINESS

Prime Wellness Waiver Request. A motion was made by Mr. Musante, seconded by Mr. Byrne and carried unanimously by the Board to grant waivers to the South Heidelberg Township Subdivision and Land Development Ordinance relating to the Prime Wellness Cultivation Facility – Phase II Project. The waivers requested are as follows:

- Section 502.1 – Combined Preliminary/Final Plan Procedure
- Section 506.1 – Sheet Size – 36” x 48”
- Section 818 – Traffic Impact Study
- Section 819.2 – Utilities Impact Study
- Section 819.3 – Recreation Impact Study
- Section 819.4 – Fiscal Impact Analysis
- Section 819.6 – Hydrogeological Study
- Section 902.5 – Sidewalk (action to defer not waive)

Prime Wellness Cultivation Facility – Phase II Preliminary/Final Land Development Plan. A motion was made by Mr. Musante, seconded by Mrs. Billingsley and carried unanimously by the Board to approve the Preliminary/Final Plan for the Prime Wellness Cultivation Facility – Phase II conditions upon meeting the requirements of the Engineer’s Review Letter dated March 30, 2021.

L&U Realty, Lot 11 Time Extension Request. A motion was made by Mrs. Billingsley, seconded by Mr. Musante and carried unanimously by the Board to grant a request for time extension relating to the L&U Realty, Lot 11 Plan. The Engineer representing the plan has formally requested an extension of 90 days per his April 19, 2021 letter.

Resolution 15-2021 – Industrial Park Roadways Deed of Dedication. A motion was made by Mr. Musante, seconded by Mrs. Billingsley and carried unanimously by the Board to approve Resolution 15-2021 “A RESOLUTION OF SOUTH HEIDELBERG TOWNSHIP, BERKS COUNTY, PENNSYLVANIA, ACCEPTING INTO THE TOWNSHIP PUBLIC ROAD SYSTEM A PORTION OF KRICK LANE, THE ENTIRE LENGTH OF CORPORATE BOULEVARD, AND THE ENTIRE LENGTH OF DUTCH COURT...”

Krick Lane Extension. A motion was made by Mr. Musante, seconded by Mr. Byrne and carried unanimously by the Board to authorize Solicitor Andrew George, Engineer Gary Kraft and Township Manager Sean McKee to begin the process of taking of land relating to the Krick Lane extension.

Public Works Hire. A motion was made by Mr. Musante, seconded by Mrs. Billingsley and carried unanimously by the Board to approve the hiring of Public Works Employee Kevin Treese, at a rate of \$19.00/hour. Hire comes with a 90-day probationary period in which benefits would be established following successful completion of probationary period. Hire is also conditioned on Mr. Treese obtaining his CDL license within 6 months of his employment date.

Part Time Officer Hire. A motion was made by Mr. Byrne, seconded by Mr. Musante to authorize the hiring of Mitchell Cole to the position of South Heidelberg Township Police Department Part Time Officer at a rate of \$21.00 per hour. Mrs. Billingsley abstained from the motion.

SHPD K9 Approval. A motion was made by Mr. Byrne, seconded by Mrs. Billingsley and carried unanimously by the Board to authorize SHPD Chief Leon J. Grim to proceed to acquisition of K9 for the purposes of establishing a K9 unit within the South Heidelberg Police Department. The K9 will be funded through a grant provided by the Caron Foundation. The dog that will be acquired for the K9 program will be a German Shorthaired Pointer breed.

NEW BUSINESS

SHPD F150 Vehicle Lease to Purchase Approval. A motion was made by Mr. Byrne, seconded by Mrs. Billingsley and carried unanimously by the Board to authorize the lease to purchase of a 2021 F-150 Supervisory Police Vehicle at a total purchase price of \$51,453.50 with a 3 year lease to own through Ford Credit Municipal Finance of \$18,293.71 per year

Playground Leader Hire. A motion was made by Mr. Byrne, seconded by Mrs. Billingsley and carried unanimously by the Board to hire the following playground leaders for the 2021 South Heidelberg Playground Program. Playground Leaders to hire are:

Angela Wright – Playground Coordinator
Molly Price – Leader
Skylah Sanders - Leader
Alex MacKenzie – Leader
Madison Fischer – Leader
Jenna Price – Leader
Evan Smith – Leader
Jake Plummer – Leader
Olivia Malone - Leader

RECREATION BOARD

Mrs. Billingsley provided an update that the Recreation Board to include the Spotlight and the upcoming Boot, Scoot and Boogie event planned by the Recreation Board.

WESTERN BERKS FIRE DEPARTMENT

Fire Chief Jared Renshaw was not present. The Board received his report via email and had no questions.

TOWNSHIP MANAGER

Mr. McKee referenced his monthly report and had nothing further to add.

PUBLIC WORKS MANAGER

Mr. Lanza referenced his monthly report and had nothing further to add.

POLICE REPORT

Chief Grim referenced his monthly police report and had nothing further to add.

TOWNSHIP ENGINEER REPORT

Mr. Anderson referenced his monthly report and had nothing further to add.

TOWNSHIP SOLICITOR REPORT

Mr. George referenced his monthly report and had nothing further to add.

TOWNSHIP TREASURER'S REPORT

A motion was made by Mrs. Billingsley seconded by Mr. Musante and carried unanimously by the Board to receive and accept the Township Treasurer's Report.

BILL PAYMENT AUTHORIZATION.

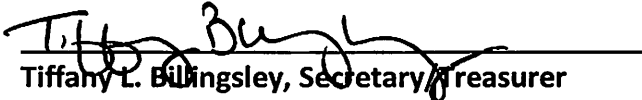
A motion was made by Mrs. Billingsley seconded by Mr. Byrne and carried unanimously by the Board to Authorize payment of bills dated April 27, 2021 and ratify, confirm and approve payment of bills paid since March 23, 2021 including procurement card purchases for March 2021.

PUBLIC COMMENT

No Public Comment.

ADJOURNMENT

A motion was made by Mr. Musante, seconded by Mrs. Billingsley and carried unanimously by the Board to adjourn the meeting at 8:23 PM.


Tiffany L. Billingsley, Secretary/Treasurer