



SOUTH HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS GENERAL BUSINESS MEETING - 6-25-19

CALL TO ORDER/PLEDGE

The Board of Supervisors of the Township of South Heidelberg met at the Municipal Building for the monthly general business meeting. The meeting was called to order by Chairman Byrne at 7:00 PM, on May 28, 2019 followed by the Pledge of Allegiance to the Flag.

MEETING ATTENDEES

BOARD OF SUPERVISORS

Chairman, Thomas R. Byrne
Vice Chairman, John N. Musante
Secretary, David A. Schaeffer

TOWNSHIP STAFF & ADVISORS

Township Manager, Sean A. McKee
Township Solicitor, Kourtney E. Bernecker, Esq.
Township Engineer, Mark Stabolepszy, P.E.

ANNOUNCEMENTS

Meeting Audio Recording. Mr. Byrne announced that the meeting is being audio recorded to ensure accuracy of documenting meeting minutes.

Wernersville Community Corrections Center Zoning Hearing. Mr. Bryne announced A Zoning Hearing relating to the Wernersville Community Correction Center will be held on Monday July 15th, 6:00pm at the Conrad Weiser Middle School Auditorium. Mr. Byrne stated that anyone interested in participating in the hearing can attend and urged anyone in the Conrad Weiser community to attend.

Executive Session. Mr. Byrne announced an executive session was held on Thursday June 13, 2019 for the purposes of conducting interviews for the South Heidelberg Township Chief of Police position.

MEETING MINUTE APPROVAL

A motion was made by Mr. Musante, seconded by Mr. Schaeffer and carried unanimously by the Board to approve the meeting minutes of the May 28, 2019 Board of Supervisors General Business Meeting Minutes.

PUBLIC COMMENT

Anthony Tucci, RE: Western Berks Ambulance Report. Mr. Tucci stated there were 74 calls for service in South Heidelberg Township with 58 transported. Mr. Tucci stated year to date South Heidelberg has reported 321 calls for service with 252 transported. Mr. Tucci stated Reading Hospital is the most frequent medical facility individuals have been transported to by Western Berks Ambulances. Mr. Tucci references several grants applied for and received by Western Berks Ambulance and concluded his report.

Kathleen Phillips. Ms. Phillips stated she signed in but nothing to comment on at this point.

The Board moved to the items on the agenda.

NEW BUSINESS

South Heidelberg Chief of Police Appointment. Mr. Byrne commented that the Township is excited to appoint Mr. Grim to the position of Chief of Police. Mr. McKee stated that a handout that provides background and information on Mr. Grim has been provided to those in attendance and would be available at the Township building and on the website. Mr. Byrne stated the process to appoint a Chief was thorough and included consultants from Northern York Regional Police and also references Northern York Regional Police Chief Mark Bentzel's report on the operations of the South Heidelberg Township Police Department.

A motion was made by Mr. Musante, seconded by Mr. Byrne and carried unanimously by the Board to appoint Leon J. Grim to the position of South Heidelberg Township Chief of Police, effective August 5, 2019 at a Salary of \$115,000 per year with a waiver to allow full medical benefits to commence upon start of employment and contingent upon execution of an employment agreement.

Following the vote Mr. Byrne stated that the Township would like to present Chief Grim with a gift which was a framed collection of the Police Chief badge and other South Heidelberg Township Police items.

Chief Grim addressed those in attendance by thanking the Board of Supervisors for the appointment. Chief Grim also thanked Township Manager Sean McKee for his guidance through the process. Chief Grim also thanked his wife Gloria and his son Evan as well as his Father in Law and Father Leon Grim. Chief Grim also thanked the Township and staff for the plaque he was given as well as the Township Police Officer who attended the meeting in support of Chief Grim's appointment. Chief Grim asked that each of the Officers announce their names so those in attendance could meet the Officers.

Chief Grim closed by thanking the Supervisors and those in attendance and stated he is looking forward to serving South Heidelberg Township and the surrounding communities.

Bill Lanza, Public Works Manager Introduction. Mr. Musante made an announcement and introduction of recently hired Public Works Manager Bill Lanza. Mr. Lanza was in attendance at the meeting. Mr. Musante stated that he is looking forward to Mr. Lanza and Chief Grim joining the team and moving the Township Forward.

Mr. McKee stated that in regards to the hiring process, both positions were hired with a process in place and detail. Mr. McKee stated in regards to the hiring of Police Chief Grim, the feedback and references were overwhelmingly positive as in conducting background checks the Township could did not receive any negative feedback regarding Chief Grim. Mr. McKee commended Chief Grim for his service in the military, police and in the community. Mr. McKee references a bike ride to Washington DC that Chief Grim is involved in and stated his mindset and commitment to community fits in with the Township's culture.

Mr. McKee also stated that Mr. Lanza started in May 2019 and his follow-through and customer service is already showing in his short time with the Township. Mr. McKee stated that his background from his time in Robeson Township will benefit South Heidelberg Township. Mr. McKee stated he is grateful to have Chief Grim and Mr. Lanza for joining to team and also thanked the Board for conducting a thorough and professional process that resulted in hiring Chief Grim and Mr. Lanza.

NEW BUSINESS (CONTINUED)

Wernersville/Robeson Police Services Agreement. Mr. Byrne stated the police services proposal was very thorough and involved Northern York Regional Police Chief Mark Bentzel. Mr. Byrne stated that a staffing and financial analysis was conducted in order to come up with the proposal and that the process was very thorough. Mr. McKee stated that once the agreements are drafted, they would need to be reviewed by the Boroughs. Mr. McKee stated that once those agreements are signed by the Boroughs, the Township Board of Supervisors would approve. Mr. McKee stated that a methodical process would begin to plan out the transition of those services. Mr. McKee also mentioned that in the upcoming months some Town Hall Meetings would be scheduled for citizens in all three municipalities to meet Chief Grim and the Officers as well as answer questions.

A motion was made by Mr. Byrne, seconded by Mr. Musante and carried unanimously by the Board to grant Township Solicitor approval to proceed with draft of Agreement for Police Services with the Boroughs of Wernersville and Robeson. The agreements would be separate for each Borough and would be based on the proposals submitted and accepted by both Boroughs. South Heidelberg Township PD will provide 80 hours of Police Services to Robeson Borough & 100 hours of Police Services to Wernersville Borough

Leaf Collector Payoff & DEP Grant Disbursement Submission Approval. A motion was made by Mr. Musante, seconded by Mr. Schaeffer and carried unanimously by the Board to approve payoff of First National Bank Lease relating to \$85,500 Leaf Collector to include action to submit DEP Grant Disbursement Submission for reimbursement of \$85,500 Leaf Collector (Note: DEP Grant matches payoff at 100%)

Dreibelbis Annexation Sketch Plan. A motion was made by Mr. Musante, seconded by Mr. Schaeffer and carried unanimously by the Board to grant a waiver of Section 405.1.8 of SALDO (contours)

A motion was made by Mr. Schaeffer, seconded by Mr. Musante and carried unanimously by the Board to grant conditional plan approval for Lot Annexation Plan for Mr. & Mr. David Dreibelbis relating to parcels located Huntzinger Road and the private Hidden Springs Lane subject to satisfying the comments in the Township Engineer letter dated June 20, 2019.

Reaffirm Masano/Misiti Lot Annexation. A motion was made by Mr. Musante, seconded by Mr. Schaeffer and carried unanimously by the Board to re-affirm sketch plan. The Sketch Plan was approved during the Board of Supervisors February 26, 2019 Meeting. This action is to re-affirm the plan as it has passed 90 days and cannot be recorded without re-affirming the plan.

WESTERN BERKS FIRE DEPARTMENT REPORT

Mr. Renshaw discussed the May 2019 Report. Mr. Renshaw stated that several community events occurred including the Conrad Weiser Middle School Career Day. Mr. Renshaw stated he was designated as an Officer for the Center for Public Safety. Mr. Renshaw stated that he and one other individual that is part of Western Berks Fire Department are part of the Center for Public Safety which is rare accomplishments as there are only 419 members appointed in the world.

TOWNSHIP MANAGER REPORT

Mr. McKee provided the following updates:

Playground Update. Mr. McKee stated that the playground program is under way and there are over 230 children registered. Mr. McKee referenced a field trip to Lake Tobias that occurred and thanked Playground Coordinator Angela Wright and the Playground Leaders for doing a great job.

TOWNSHIP MANAGER REPORT (CONTINUED)

New Website. Mr. McKee displayed the new website to the Board and those in attendance. Mr. McKee reviewed the various features including the Finance page which has the budgets, audits and treasurer's reports posted. Mr. McKee reviewed the "Report a Concern" feature which he stated will allow citizens to log concerns or issues. Mr. McKee showed the forms that citizens would submit and explained that requests are assigned to Township staff automatically and citizens receive updates when actions are taken relating to their concern. Mr. McKee also referenced the online sewer bill pay as well as the meeting agenda and minutes center. Mr. McKee also stated that there is a "notify me" function which would allow citizens to sign up to be notified when agendas are posted (as an example).

Preston Road Paving. Mr. McKee referenced the 2019 Road Projects and displayed some information regarding the full depth reclamation work done on Preston Road. Mr. McKee referenced videos he posted on the work done on Preston Road to include the work and the testing done on the road.

POLICE REPORT

Sergeant McQuate stated that the Police Department would be coordinating with Public Works Manager Bill Lanza regarding some detours relating to the Hill Road manhole replacement and also the speed limit changes sign replacement.

TOWNSHIP ENGINEER REPORT

Mr. Stabolepszy referenced his report and wanted to point out the following.

2019 Road Projects. Mr. Stabolepszy provided some further explanation on the Preston Road full depth reclamation project. Mr. Stabolepszy stated that approximately 40% of Preston Road was failing and rather than just spot repair, the full depth reclamation process uses the existing roadway to repair 100% of the road and set a solid base. Mr. Stabolepszy stated that the section of Preston Road that the full depth reclamation was done will continue to be detoured to allow the new base to cure. Mr. Stabolepszy stated that the other roadways would begin next week which would involve some temporary road closures. Mr. Stabolepszy stated he would be in touch with Angela Wright regarding access to the South Mountain Park for the playground program. Mr. Stabolepszy stated that as of now the project is approximately \$30k under budget. Mr. Stabolepszy stated that Fox Hill Drive, Weaver Road and Bensing Road all have stormwater damage that require repair. Mr. Stabolepszy stated he would be getting quotes to repair those roads after discussing with Public Works Manager Bill Lanza. Mr. Stabolepszy stated that maintenance of the sides of Township roads is critical as the damage to these roads was due to roadside drainage facilities not being maintained. Mr. McKee stated that he, Public Works Manager Bill Lanza and Supervisor Musante would be working on plans to routinize various maintenance tasks to be proactive and head off issues like those on Fox Hill Drive, Weaver Road and Bensing Road.

TOWNSHIP SOLICITOR REPORT

Ms. Bernecker referenced the Solicitor report and had nothing further from the report. Mr. Byrne mentioned that with Chief Grim now appointed, negotiations of the Collective Bargaining Agreement would begin and that Kozloff Stoudt will be working with the Police and Township Team to negotiate that agreement.

TOWNSHIP TREASURER’S REPORT

A motion was made by Mr. Schaeffer seconded by Mr. Musante and carried unanimously by the Board to receive and accept the Township Treasurer’s Report.

BILL PAYMENT AUTHORIZATION.

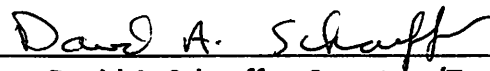
A motion was made by Mr. Schaeffer, seconded by Mr. Musante and carried unanimously by the Board to Authorize payment of bills dated June 25, 2019 and ratify, confirm and approve payment of bills paid since May 28, 2019 including procurement card purchases for May 2019

PUBLIC COMMENT

No one in attendance had further comment.

ADJOURNMENT

A motion to adjourn at 7:45pm was made by Mr. Byrne seconded Mr. Musante and carried unanimously by the Board.



David A. Schaeffer, Secretary/Treasurer