



# SOUTH HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

WORKSHOP & GENERAL BUSINESS MEETING – 8-17-2021

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## CALL TO ORDER/PLEDGE

The Board of Supervisors of the Township of South Heidelberg met at the Municipal Building for the monthly workshop & general business meeting. The meeting was called to order by Chairman Byrne at 9:00 AM, on August 17, 2021 followed by the Pledge of Allegiance to the Flag.

## MEETING ATTENDEES

### BOARD OF SUPERVISORS

Chairman, Thomas R. Byrne  
Vice-Chairman, John N. Musante  
Secretary, Tiffany L. Billingsley

### TOWNSHIP STAFF & ADVISORS

Township Manager, Sean A. McKee  
Police Chief, Leon J. Grim  
Public Works Manager, Bill Lanza  
Township Solicitor, Andrew George  
Township Engineer, Gary Kraft

## ANNOUNCEMENTS

Mr. Byrne made also made an announcement that the meeting audio is being recorded for the purposes of accurately documenting the meeting minutes.

## PUBLIC COMMENT

**Mr. Boulanger RE: Email.** Mr. Boulanger stated he would be sending the Board an email and would appreciate review of that email by the Board.

## TOWNSHIP MANAGER REPORT

**Trash Contract.** Mr. McKee stated that at the last meeting the trash contract with JP Mascaro was discussed with options to potentially put out the contract for bid versus opt into the renewal year. Mr. McKee stated that based on other municipal contracts it's likely that bids would be higher than the current contract. Mr. George stated that many of the bids he has seen this year have been higher than the current contract South Heidelberg has in place now. Mr. McKee stated he would like a determination on whether to place the contract out to bid and also if the trash bill should be placed on the tax bill. The Board discussed both and were in favor of not moving ahead with a bid or placing the trash bill on the tax bill.

**2022 Budget Update.** Mr. McKee stated he will begin work on the 2022 Budget and will provide a high level draft for review by the Board at its next Workshop meeting in September. Mr. McKee stated that he would then have the full budget packet reading for the October meeting with November as the timeframe to authorize advertisement for adoption in December.

**Emergency Dispatch Services.** Mr. McKee stated that the County of Berks has issued a communication with an agreement for dispatch services. The agreement would put in place a fixed rate with yearly increases so that municipalities can plan. Mr. McKee stated the resolution would be on the agenda for approval.

## **CHIEF OF POLICE REPORT**

**Incidents/Activity.** Chief Grim referenced incidents of significance from his report.

**PD Vehicle Update.** Chief Grim stated the PD K9 vehicle should be arriving soon as there have been delays relating to chips that has caused the completion of the vehicles to also be delayed.

**Officer Oxenford – Child Seat Safety.** Chief Grim stated that Officer Marc Oxenford has completed training in regards to child seat safety and would be able to conduct inspections relating to car seats for citizens.

Chief Grim asked for an Executive Session to discuss a personnel matter. Chief Grim asked the Board if there were any questions. No comment from the Board.

## **PUBLIC WORKS MANAGER REPORT**

**Kevin Trees Probationary Period.** Mr. Lanza stated that public works employee Kevin Trees has completed his 90 day probationary period. Mr. Lanza stated that he would recommend the Board authorize Kevin Trees to full time non-probationary employment based on his work performance.

Mr. Lanza asked the Board if there were any questions from his report. No comment from the Board.

## **TOWNSHIP ENGINEER REPORT**

**2021 Road Projects Payment Application.** Mr. Kraft stated he has reviewed the payment application provided by Pennsy Supply relating to the 2021 Road Project work. Mr. Kraft stated he is recommending approval of the invoice which totals \$76,949.00. Mr. Kraft stated the payment does not include retainage as the balance of the work has been completed. Mr. McKee stated this would be on the agenda for approval at the general business meeting.

**Wernersville Heights Lot 21.** Mr. Kraft stated he has received additional information from the develop of Wernersville Heights lot 21 which is a lot on Columbus Street which has previously been a retention pond that is no longer in use/needed. Mr. Kraft stated he is reviewing the information submitted and will provide further information and review to the Board as things progress.

Mr. Kraft asked the Board if there were any questions from his report. No comment from the Board.

## **TOWNSHIP SOLICITOR REPORT**

**Joint Comprehensive Plan.** Mr. George stated that Wernersville Borough and Lower Heidelberg Township will be holding separate hearings regarding the joint plan update. Mr. George stated that originally South Heidelberg's hearing was scheduled for August 24<sup>th</sup>, however Lower Heidelberg Township requested changes to the population data and with those changes the hearing will be moved to September.

**Wernersville CCC Zoning Hearing Update.** Mr. George stated that the Honorable Timothy Rowley entered an order on April 28, 2021 which affirmed the decision of the South Heidelberg Township Zoning Hearing Board. Mr. George stated the attorney's for the Commonwealth have appealed that order to the Commonwealth Court. Mr. George stated there are several steps to be taken including Judge Rowley to issue an opinion which will be forwarded to the Commonwealth Court as part of the appeals process.

**Child First Services Hearing Update.** Mr. George stated that arguments relating to the appeal to the Berks County Court are scheduled before Judge Rowley on August 16<sup>th</sup>, 2021 however the hearing date has been continued by the Court to a yet to be determined date.

**TOWNSHIP SOLICITOR REPORT**

**Members First Conditional Use Hearing.** Mr. George stated that a conditional use hearing is scheduled for August 24, 2021 at 7:00PM to hear the request to allow an electronic sign at the Members First location on Penn Avenue.

**Lot 11 South Heidelberg Industrial Park.** Mr. George stated the improvements agreement and stormwater facilities maintenance agreement were signed by South Heidelberg Associations and Mr. Leibman and will need to be signed by the Board. Mr. George stated the plans had been approved at prior meetings and financial security has been received.

Mr. George had nothing further to report. The Board had no questions.

**RECREATION BOARD**

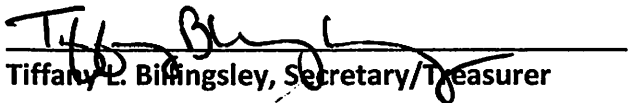
Mrs. Billingsley stated she did not have any updates at this time but that the Recreation Board will be meeting to discuss upcoming events relating to Halloween.

**PUBLIC COMMENT**

No public comment.

**ADJOURNMENT**

A motion to adjourn at 10:31am was made by Mr. Byrne seconded Mr. Musante and carried unanimously by the Board.

  
Tiffany L. Billingsley, Secretary/Treasurer