



SOUTH HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS GENERAL BUSINESS MEETING – 8-24-2021

CALL TO ORDER/PLEDGE

The Board of Supervisors of the Township of South Heidelberg met at the Municipal Building for the monthly general business meeting. The meeting was called to order by Chairman Byrne at 7:00 PM, on August 24th, 2021 followed by the Pledge of Allegiance to the Flag.

MEETING ATTENDEES

BOARD OF SUPERVISORS

Chairman, Thomas R. Byrne
Vice Chairman, John N. Musante
Secretary, Tiffany L. Billingsley

TOWNSHIP STAFF & ADVISORS

Township Manager, Sean A. McKee
Police Chief, Leon J. Grim
Public Works Manager, Bill Lanza
Township Solicitor, Andrew George, Esq.
Township Engineer, Gary Kraft

ANNOUNCEMENTS

Meeting Audio Recording. Mr. Byrne announced that the meeting is being audio recorded to ensure accuracy of documenting meeting minutes.

MEETING MINUTE APPROVAL

A motion was made by Mr. Musante, seconded by Mrs. Billingsley and carried unanimously by the Board to approve the meeting minutes of the June 15, 2021 Board of Supervisors Workshop Meeting and the June 22, 2021 Board of Supervisors General Business Meeting.

PUBLIC COMMENT

No comment from the public at this time.

NEW BUSINESS

2021 Roadwork Projects – Payment Application #1. A motion was made by Mr. Musante, seconded by Mrs. Billingsley and carried unanimously by the Board to authorize payment to Pennsy Supply in in the amount of \$79,949.00 per payment application #1. Engineer Gary Kraft has reviewed and is recommending payment of the invoice submitted which covers base repair completed on Hill Road, Belle Alto Road and Weaver Road plus the scratch course paving on Hill Road. This payment will be made out of the Liquid Fuels Fund.

County Emergency Dispatch Agreement. A motion was made by Mr. Musante, seconded by Mrs. Billingsley and carried unanimously by the Board to authorize signature of Agreement to Provide Dispatch Services between the County of Berks and South Heidelberg Township. The agreement is part of revisions to the county billing of emergency dispatch services.

DEP Resolution for Plan Revision for New Land Development – Sola. A motion was made by Mr. Byrne, seconded by Mr. Musante and carried unanimously by the Board to adopt Resolution 16-2021 “TO ADOPT AND SUBMIT TO DEP FOR ITS APPROVAL AS A RESIVISION OF THE OFFICIAL SEWAGE FACILITIES PLAN OF THE MUNICIPALITY THE ABOVE REFERENCES SEWAGE FACILITIES PLANNING MODULE WHICH IS ATTACHED HERETO”.

NEW BUSINESS

2022 Minimum Municipal Obligation. A motion was made by Mr. Byrne, seconded by Mrs. Billingsley and carried unanimously by the Board to authorize Township Manager and Pension Administration Sean A. McKee to execute the 2022 Minimum Municipal Obligation Worksheets as follows:

- South Heidelberg Township Police Pension: \$230,975
- South Heidelberg Township Non-Uniformed Pension: \$63,533

Kevin Treese – Probationary Period Satisfied. A motion was made by Mr. Musante, seconded by Mrs. Billingsley and carried unanimously by the Board to authorize transfer of Public Works employee Kevin Treese from probationary status to regular full-time status as of 8/1/2021. Mr. Treese has successfully completed his probationary period.

Municibid – Acceptance of Bids. A motion was made by Mr. Musante, seconded by Mr. Byrne and carried unanimously by the Board to to authorize acceptance of bids placed on Municibid as part of Township surplus sales of equipment/vehicles.

Municibid – Bid Awards. A motion was made by Mr. Musante, seconded by Mrs. Billingsley and carried unanimously by the Board to award Municibid winning bids as follows:

- Forward Manufacturing 12,000lb 4-post lift. \$1,850 – Winning Bidder Mark Cummins
- Crop Sprayer – 3 Point Hitch w/wiring - \$3,600 – Winning Bidder Ken Trout
- Salt Brine with Honda Motor - \$900 – Winning Bidder Dan Olinger
- 2007 Crown Victoria - \$2,600 – Winning Bidder – Riad Auto Trade LLC
- Gledhill V Blade Snow Plow for Back Hoe - \$885 – Winning Bidder Nevada Mease
- Gledhill Straig Blade Snow Plow - \$675 – Winning Bidder – George Stoltzfus
- Gledhill Double Wing Snow Plow - \$3,300 – Winning Bidder – Augie Ferretti
- Gledhill Double Wing Angle Plow - \$3,200 – Winning Bidder – Robby Rarick
- Tarco Big T Vac Leaf Picker - \$23,035 – Winning Bidder – Bald Eagle Twp

RECREATION BOARD

Mrs. Billingsley stated that the playground program ended with another successful end of year event. Mrs. Billingsley stated the recreation board will begin planning for fall events.

WESTERN BERKS FIRE DEPARTMENT

Fire Chief Renshaw was not present by provided his report via email to the Board.

TOWNSHIP MANAGER

Mr. McKee referenced his monthly report and had nothing further to add.

PUBLIC WORKS MANAGER

Mr. Lanza referenced his monthly report and had nothing further to add.

POLICE REPORT

Chief Grim referenced his monthly police report and had nothing further to add.

TOWNSHIP ENGINEER REPORT

Mr. Kraft referenced his monthly report and had nothing further to add.

TOWNSHIP SOLICITOR REPORT

Mr. George referenced his monthly report and had nothing further to add.

TOWNSHIP TREASURER'S REPORT

A motion was made by Mr. Musante seconded by Mrs. Billingsley and carried unanimously by the Board to receive and accept the Township Treasurer's Report.

BILL PAYMENT AUTHORIZATION.

A motion was made by Mr. Byrne seconded by Mrs. Billingsley and carried unanimously by the Board to Authorize payment of bills dated August 24, 2021 and ratify, confirm and approve payment of bills paid since July 27, 2021 including procurement card purchases for July 2021.

PUBLIC COMMENT

No comment from the public at this time.

ADJOURNMENT

A motion was made by Mr. Byrne, seconded by Mr. Musante and carried unanimously by the Board to adjourn the meeting at 8:17 PM.


Tiffany L. Billingsley, Secretary/Treasurer